



Cultural Translator

My Sister's House began in 2000 as a public campaign to establish the organization as Sacramento's (in fact the Central Valley's) first agency to address domestic violence in the Asian and Pacific Islander community. Our mission is to serve Asian and Pacific Islander and other underserved women and children impacted by domestic violence, sexual assault and human trafficking by providing a culturally appropriate and responsive safe haven, job training and community services.

The Cultural Translator is hired by My Sister's House Executive Director and is directly accountable to the Executive Director. The Cultural Translator is responsible for assisting the Executive Director in addressing Sexual Assault by:

- Create and conduct an outreach education program per quarter. Outreach to at least 20 API individuals
- Help develop media presence (print, radio, television, social media, etc)
- Provide culturally specific and linguistically appropriate peer support and resources
- Serve as a liaison to the Asian Pacific Islander community in Yolo County and build partnerships with community members
- Promote My Sister's House activities and events

Qualifications:

- Asian Pacific Islander cultural knowledge or expertise in Yolo County
- Bicultural and multilingual preferred. Desired languages: Mandarin, Korean, Cantonese, Vietnamese, Khmer, Hmong, Vietnamese, Punjabi
- Commitment to My Sister's House's mission and values.
- Experience working with diverse constituencies (particularly with communities of color).
- Strong communication skills including writing and public speaking abilities required. Conflict resolution skills are highly desirable.
- Ability to use email and MS Office programs.
- Ability to work as part of a team.
- Ability to lift and/or move 25 pounds.

Position: Part-time, approximately 20 hours per month up to 120 hours, work schedule varies, non-exempt, at-wills

Interview and screening process/background check required

Starting Salary: \$15.00 per hour

Deadline to apply: **Open until filled**

Contact info: Michelle Huey 916-930-0626 michellehmsh@gmail.com

Apply on website: my-sisters-house.org. Send applications to jobsmsh1@gmail.com